

What Could Ruin McDonald's

The golden years may be fading away for McDonald's. Its management made a critical error that's allowed a U.S. competitor to get a stranglehold on one of the world's largest fast-food markets. This rival company is opening 1,400 restaurants in the next 3 years alone – outnumbering McDonald's by 3 to 1 in this fast-growing \$48 billion market! Get this amazing company's name and find out where it's crushing McDonald's, and why it's such an incredible opportunity right now, in a brand-new FREE report, "The Motley Fool's Top Stock for 2010." [Click here for instant access to this FREE report!](#)

BROUGHT TO YOU BY THE MOTLEY FOOL

SUBSCRIBER LOGIN:

- The Kiplinger Letter
- Tax Letter
- Retirement Report
- Biofuels Market Alert
- Agriculture Letter
- Change Your Address



Powered By Google

Search

Try The MetLife Variable Annuities Simplified Tool

TOOLS

BASICS

INVESTING

TAXES

INSURANCE

FAMILY FINANCE

LIVING

RETIREMENT

YOUR BUSINESS



The Economy Ahead

- Housing's Summer Doldrums
- No Rate Hike Until 2011
- Track the Recovery



Best Cities 2010

- Cities Generating Jobs
- Tool: How Does Yours Rank?
- Facebook: Vote Your Pick



Our Favorite Funds

We've tweaked our list to include funds that should zig when others zag.

STARTING OUT

7 Ways to Use Social Networking to Land Your Next Job



Facebook and other sites can give you an edge over other candidates.

By Stacy Rapacon, Channel Editor, Kiplinger.com

June 24, 2010

Text Size T T

When I was looking for my first full-time job about six years ago, I didn't really consider tapping my personal networks online. Friendster and MySpace -- the big names in social media at the time -- were just vehicles for sharing pictures and finding out what old friends were up to (without having to actually talk to them). And that newfangled thing called Facebook, which still required a college e-mail account to join, just seemed redundant.

But today, you're falling woefully behind in the race for open jobs if you're not plugged into various social-networking sites. Facebook, for example, has exploded with more than 400 million active users, each of whom averages 130 friends. That's a whole lot of people who could help with your job hunt. LinkedIn, with more than 70 million members, offers a more professional networking platform for you to post your résumé and connect with former and current co-workers. And many other sites, including Twitter, can also help you find employment. Wherever you surf, here are seven tips on how you can work the social-networking scene to land your next (or first) job:

RELATED LINKS

- [Kiplinger's Economic Outlook: Employment Forecast](#)
- [MONEY SMART KIDS: Job-Hunting Tips for New Grads](#)

1) **Build your professional brand.** Just as you would with a traditional résumé and cover letter, you should create an online presence that represents you best. If you're already active on Facebook or other sites for personal use, consider creating separate accounts specifically for your professional efforts.

Make sure all your profiles are 100% complete, highlighting your skills and filled with keywords and phrases that recruiters might search for. Andrea Sittig-Rolf, author of *Revolutionize, Revitalize & Rev Your Resume*, recommends including a mission statement of five words: "I help companies..." (you fill in the final two words).

You should also try starting a blog or Twitter account that can establish you as an expert in the field you'd like to pursue. "A blog will enable you to become more visible in search engines, such as Google, which hiring managers use to screen a lot of candidates," says Ivan Misner, author of *Networking Like a Pro* and founder of networking company BNI.com.

More Columns

Starting Out

Other Columnists

- 7 Ways to Use Social Networking to Land Your Next Job
- Boost Your Credit Score in 2 Easy Steps
- 5 Steps to Start Investing
- Why You Need a 401(k) Right Away
- 7 Sneaky Savings Strategies for Generation Y
- Money Lessons from Celebrated U.S. Presidents

More ▶

- Comments (2)
- Email This Article
- Share This Story
- Print This Article
- Order a Reprint
- Embed Article

ADVERTISEMENT

Rich Dad Seattle Area

Rich Dad Education is coming to the Seattle Area. FREE financial workshops: July 6th - 8th [more](#)

E-mail Updates: Select the Kiplinger columns and topics to be delivered to your inbox.



Most Popular

Most E-mailed

Most Commented

1. 7 Ways to Use Social Networking to Land Your Next Job
2. A Tax on Health Benefits
3. Health Care Reform: Tax Hikes on the Way
4. 10 Best Cities for the Next Decade
5. Get a Tax Credit for Summer Camp
6. 5 Great Cities for Retirees

EXOTIC, AFFORDABLE PLACES TO RETIRE...

Kiplinger's PERSONAL FINANCE

SMART MOVES FOR TODAY'S MARKET

How to PROTECT YOUR PROFITS and keep your cool

8 RISKS that could make the market tumble

TOP QUALITY investments! (See page 100) to buy now

EXCLUSIVE! OF THE ECONOMY... RECLAIM YOUR GOOD NAME

IN 10 DYNAMIC CITIES, WHOSE STOCKS WILL TAKE OFF

GET KIPLINGER'S PERSONAL FINANCE MAGAZINE FOR \$12.

SAVE 75%! [Subscribe >](#)

Part of building and maintaining a brand is monitoring what others have to say about you. Watch out for anything about you (or someone with a similar name) floating around cyberspace that might put you in a bad light -- which could be anything from photos of you drunk to bad language or even excessively poor spelling. Google yourself regularly, and delve deeper into your online presence with sites such as Pipl.com and Spokeo.com. (For more information, read [Reclaim Your Good Name on the Web.](#))

2) **Keep in touch.** Social-networking sites have made it easier than ever to maintain relationships with distant relatives, old classmates, former co-workers -- just about anyone you've ever met (who's also plugged in). Facebook suggests people you may know through your existing contacts, and LinkedIn shows you first-, second- and third-degree connections. So build a big personal network. With it, you'll be more likely to find a helping hand. You

may be surprised at the opportunities that emerge via distant friends and former colleagues.

3) **Build stronger connections with key people.** "Friending" lots of people willy-nilly doesn't do you a lot of good. Be sure you actually *know* your connections. "It's not what you know or who you know, it's how well you know them that counts," says Misner. "Just having someone in your database doesn't mean a lot. The question: Can you pick up the phone and ask them for a favor?"

To proactively build relationships, engage key contacts in dialogue by responding to their posts. And help others in your network when they need it. They'll be more inclined to find a way to pay you back.

4) **Collect and showcase endorsements.** LinkedIn, in particular, is ideal for taking this step. The site includes a "recommendations" feature, so you can easily ask your network connections to sing your praises right on your profile. But even though it's as simple as clicking a button, "don't send out a blanket e-mail asking everyone and their mother for a recommendation," says Misner. Send personal messages to specific individuals who can honestly attest to your unique abilities.

5) **Advertise your professional intentions.** Misner suggests letting your networks know the top five companies you'd like to work for. Send out tweets and status updates asking, for example, "I'd really love to work for Kiplinger. Can anyone put me in touch with someone there?"

"That laser specificity is counterintuitive, but it's very powerful," he says. When you're explicit, people are more likely to remember connections they might have and offer them to you. Also, ask for an introduction, not just contact information.

6) **Research prospective employers.** Use your social-media savvy to dig up all you can about any companies and jobs that interest you. Check out a company's Web site, and Google the heck out of it, but also search social-networking sites for company pages, as well as employees. Or follow them on Twitter; some companies even offer feeds specifically for job postings, including AT&T (@attjobs), MTV (@mtvnetworksjobs) and Thomson Reuters (@TRCareers). You can also check on career sites, such as Vault.com -- where you can find loads of information on companies for free, plus additional details for \$10 a month.

7) **Showcase your tech savvy.** Ours is the first full generation raised on computers. Social-networking skills and knowledge that feel natural to us (no, Mom, you don't say *the* Facebook) can be a great advantage, especially in workplaces looking to enhance their online exposure. Be sure to include your social-networking expertise on your résumé.

Now that you've plumbed the Internet for opportunities to jump-start your career, remember your online persona can only get you so far. You have to continue your job search with in-person meetings. To prepare for that face time, check out [How Grads Can Compete in the Job Market](#) and [Job-Hunting Tips for New Grads.](#)

TAGS: Job Search

TOPICS: Careers, Smart Technology

[More >](#)

TODAY'S VIDEO

[MORE VIDEOS >>](#)

Paying For Retirement

Connect With Kiplinger

[Follow Us on Twitter](#)

[Become a Fan on Facebook](#)

[Subscribe to RSS](#)

[Sign Up for E-mail Updates](#)

ADVERTISEMENT

Ads by **Adblade™**



Rich Dad Seattle Area
Rich Dad Education is coming to the Seattle Area. FREE financial workshops: July 6th - 8th [Learn more](#)



'Six Sigma' Certification
Enroll in Villanova University's prestigious Six Sigma certification program. 100% online. [Learn more](#)



Debt Stimulus Relief
You can now legally erase up to 75% of your debt and save \$1000's. Apply today! [Learn more](#)

[Buy a link here](#)

[Mortgages](#) [Savings](#) [Credit Cards](#) [Autos](#)

National Mortgage Rates

Product	Today	+/-	Last Week
30 yr fixed mtg	4.73%	▼	4.80%
15 yr fixed mtg	4.11%	▼	4.16%
5/1 ARM	3.73%	▼	3.78%
30 yr fixed jumbo mtg	5.50%	▼	5.55%